

### Johann Gottfried Herder Programme

#### Information for Foreign Host Universities

The Johann Gottfried Herder Programme sponsors retired German university professors from **all disciplines** at foreign universities worldwide. The stay of the Herder lecturer should be at least one semester. Only in exceptional cases may a different length of stay be agreed. The programme participants should take up post at the beginning of a semester. Programme services are provided only to the guest lecturer or, in the case of material resource support, the host university via the guest lecturer.

Herder lecturers provide an important stimulus for networking between their host university and universities in Germany. They can inform and consult on the German academic system, and support the host university in teaching and research.

**The host university** concludes an employment contract with the guest lecturer, as a rule pays the customary local salary and if possible provides suitable housing free of charge.

In order to ensure successful cooperation, a contact person should be appointed at the foreign host university to serve as an advisor to the guest lecturer.

Important: the host universities cannot apply directly. The retired German professor himself applies to the DAAD for a position at the foreign university.

Two application procedures are available for the **retired German professor**:

##### Procedure a)

**He/she applies for a DAAD project abroad carried out by or in cooperation with German universities.** The available positions are advertised twice a year on the DAAD website.

Once the selection committee has identified a suitable candidate for an advertised position, he/she is given the opportunity to visit the host university, if he/she is not already personally acquainted with the institution. The purpose of the orientation visit is for the guest lecturer to become familiar with the contract details and conditions at the host university and for the two parties to agree upon the teaching schedule.. It is also recommended that the guest lecturer holds an inaugural lecture during the visit. The visit may last a maximum of one week for European locations and a maximum of two weeks for locations outside Europe.

The planned duration of the Herder lectureship is determined by the respective DAAD university project on an individual basis and announced in the call for applications.

##### Procedure b)

**He/she has already contacts at a foreign host university and an invitation from this institution.**

Since the applicant is already acquainted with the university, the DAAD cannot fund an orientation visit. In such cases, approval of the lectureship is usually granted for one semester; an extension is possible.

All applications (procedures a) and b)) are evaluated by an independent committee of professors that meets twice a year (spring and autumn). Where a position involves a concrete university project abroad, the host university or the person responsible for the project takes the final decision within the second step of the selection process.